

Vacancy: Member of the Accreditation Committee British Accreditation Council (BAC)



The Accreditation Committee is an independent committee with full authority delegated from the BAC Council to award, refuse, defer, or withdraw accreditation. The committee makes their decision, case-by-case, after considering the reports of inspections. The committee ensures that decisions on accreditation are made independently of the officers and inspectors of BAC. This arrangement is essential to maintain the integrity of the accreditation process. BAC officers sit in committee meetings and support committee members in their decision making but have no voting rights. The committee also has responsibility for keeping BAC's accreditation conditions, standards, and criteria under review. Any changes considered appropriate will be recommended to the Council for ratification.

Location: The Accreditation Committee ordinarily meets online. The head office is based in London.

Voluntary: While there is no remuneration for this role, reasonable expenses are paid when appropriate.

Time commitment: The Accreditation Committee ordinarily meets online six times a year with each meeting typically lasting one to two hours. Meetings dates are agreed in advance at the start of the year. Occasionally, additional shorter and 'offline' meetings are held, if necessary.

The following considerations should be kept in mind when making your decision to apply:

- a) There is no remuneration for sitting on the committee.
- b) BAC will pay UK travel expenses but cannot pay for overseas travel or hotel accommodation.
- c) Committee members must avoid a conflict of interest. A conflict of interest will arise when a member's external activities may compromise the ability of the member to take impartial decision
- d) The Accreditation Committee meetings typically take place between 11am – 1pm on the day of a meeting. This can mean a conflict with other duties.
- e) The committee's work does require members to read considerable amounts of material prior to meeting. A typical estimate would be that three- or four-hours' preparation time for each meeting is required.
- f) The member is expected to attend all Accreditation Committee meetings, except in any extenuating circumstances that will prevent this.

If you are interested, please write a short expression of interest outlining why you would be suitable for the position, including your up-to-date CV and return to Lisa Adkins lisa.adkins@the-bac.org by 31 July 2022.

Personal data: Expressions of interest and CVs will be circulated to all those involved in our recruitment process and therefore all personal contact details should be removed and sent as an additional document for our administrator. We will only retain your personal information for as long as necessary to fulfil the vacancy you have applied for.

Thank you

About BAC

For over 30 years, BAC have been responsible for setting standards within the independent further and higher education sector. We provide the leading mark of educational quality in the sector, providing reassurance and transparency to students. BAC accreditation is held by hundreds of colleges and training providers in the UK and overseas and our charitable status ensures our commitment to raise the standards and the quality of education across the globe.



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