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**Enquiry Form**

Thank you for your interest in gaining accreditation with British Accreditation Council (BAC). Please complete this enquiry form in full and submit it by emailing info@the-bac.org.

A member of our team will then be in contact to arrange a meeting to discuss how to become BAC accredited.

Please mark a cross in relevant boxes *(click in relevant box)*

**For information on how we will use your data please read our Privacy Policy** [**http://www.the-bac.org/privacy-policy/**](http://www.the-bac.org/privacy-policy/)

**ORGANISATION**

|  |  |
| --- | --- |
|  Name of Organisation: | enter text. |
| Name of Main Contact: | **enter text.** |
| Main Contact’s Role in Organisation: | **enter text.** |
| Tel. of Main Contact: | **enter text.** |
| BAC may contact you via Microsoft Teams, Zoom or Skype. If you prefer Skype, please give Skype name/ID (if applic.) | **enter text.** |
| E-mail of Main Contact: | **enter text.** |
| Organisation’s Website address: | **enter text.** |
| Location of Head Office:  | [ ]  UK[ ]  Outside UK *(please specify below)* |
| Please state which country: | **enter text.** |
| Where is the company registered for tax purposes? | [ ]  UK[ ]  Outside UK |
| How many learners study with you per year: | [ ]  1 – 10 [ ]  11 – 50[ ]  51 - 100 [ ]  101 - 500 [ ]  501 - 1000 [ ]  1001 – 5000 [ ]  5000 + |
| What is the minimum age of the learners? | **enter text.** |
| How did you hear about BAC? | [ ]  Internet Search[ ]  Word of mouth[ ]  Recommendation[ ]  Government list for accreditation agencies[ ]  Previously accredited by BAC[ ]  ENQA/EQAR register[ ]  Other *(please give details)***enter text.** |
| Why is your organisation seeking accreditation? | **enter text.** |

**COURSES**

|  |  |
| --- | --- |
| How long are the courses offered?  | [ ]  26 weeks or less[ ]  More than 26 weeks |
| How many courses on average are run per year? | **enter text.** |
| How long has your organisation been running courses for? | **enter text.** |
| Type of Delivery:  | [ ]  Face-To-Face[ ]  Online/Distance Learning[ ]  Mix (if mix, please give us an idea of proportion of each)**enter text.** |
| Main level of education catered for? | [ ]  Primary (ages 4-11)[ ]  Secondary (ages 11-18)[ ]  Tertiary (ages 18+) |
| If English Language exam preparation courses are offered, please specify which exam type is available:  | [ ]  IELTS[ ]  TOEFL[ ]  Trinity[ ]  Cambridge English suite[ ]  Other *(please give details)* |
| Are Higher Education courses offered?  | [ ]  Yes *(please complete the HE section below if full degree programmes are offered.)*[ ]  No |
| If you are not a Higher Education institution, please continue onto to the BAC communications section towards the end of the form. |

**HIGHER EDUCATION (HE) PROVIDERS ONLY**

***(to be completed only by organisations which offer full degree programmes, Foundation, Undergraduate, Masters’ or PhD)***

|  |  |
| --- | --- |
| Does your organisation offer full degree programmes or in conjunction with a third-party provider?  | [ ]  Full programme[ ]  In conjunction with a third-party provider  |
| UK HE Providers only |
| Does your organisation have Degree Awarding Powers (DAP/FDAP/TDAP/RDAP)? | [ ]  Yes [ ]  No  |
| Does your organisation have any validation agreements with UK Higher Education Institutions with Degree Awarding Powers? | [ ]  Yes *(please specify below)*[ ]  No |
| Please list who the validation agreements are with: | **enter text.** |
| If your validating agreement is ending do you have an agreement with the validating university for all current students to complete their course (teaching out agreement)?  | [ ]  Yes [ ]  No |
| International HE Providers only |
| Does your organisation have the right to award degrees (National or Federal approval or licence to award degrees)? | [ ]  Yes [ ]  No |
| Does your organisation have any validation agreements with UK Higher Education Institutions with Degree Awarding Powers? | [ ]  Yes *(please specify below)*[ ]  No |
| Please list who the validation agreements are with: | **enter text.** |
| If your validating agreement is ending do you have an agreement with the validating university for all current students to complete their course (teaching out agreement)? | [ ]  Yes[ ]  No |

 **All providers please complete the section below**

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| BAC CommunicationsThe best way to stay in touch and to keep informed of BAC news, services and the latest news in the further and higher education sector is to follow BAC on Twitter, Facebook or Linkedin, and to also opt into BAC Communications. By giving us permission to contact you we will send you our most recent updates and information via our monthly newsletter and BAC promotional updates. |
| Please tell us how whether you would like: |
| I would like to receive the BAC newsletter, BAC accreditation news, service updates and promotional information | Yes [ ]  No [ ]  |
| By completing information below, I confirm that I have read and understood the BAC Privacy Policy copied below, and I am aware that the accreditation is for quality assurance of my training organisation as a whole (BAC would not be accrediting my courses / programmes): |
| Name | **enter text.** |
| E-mail | **enter text.** |
| Date | **enter text.** |
| We appreciate that your details and data are confidential, so we won’t share your data with anyone outside of BAC. Please see our Privacy Policy for more information.<http://www.the-bac.org/privacy-policy/> |
| If you would like to opt out from any of our services at any time, please email info@the-bac.org  |