



British Accreditation Council (BAC)

Vacancy: Student member of the Accreditation Committee

The Committee seeks a student member who is interested in and enthusiastic about ensuring the quality of education and the student learning experience. You will be required to attend formal meetings and participate in the decision-making process. This is a fantastic opportunity to enhance your judgment and communication skills, broaden your experience and improve your CV.

The Committee meets in full six times a year with each meeting typically lasting two to three hours. Meetings dates are agreed in advance at the start of the year. Occasionally, additional shorter and 'offline' meetings are held, if necessary.

Existing members of the Accreditation Committee are professionals with a wide range of educational experience, covering higher education to vocational training, and a real commitment to quality assurance.

The Accreditation Committee

The Accreditation Committee is responsible for awarding accreditation to institutions and has delegated authority from the BAC Council for awarding or declining accreditation. The committee ensures that decisions on accreditation are made independently of the officers and inspectors of the BAC. This arrangement is essential to maintain the integrity of the accreditation process. BAC officers sit in committee meetings and support committee members in their decision making but have no voting rights.

The following considerations should be kept in mind when making your decision to apply:

- a) There is no remuneration for sitting on the committee.
- b) BAC will pay UK travel expenses but cannot pay for overseas travel or hotel accommodation.
- c) Committee members must avoid a conflict of interest. A conflict of interest will arise when a member's external activities may compromise the ability of the member to take impartial decision.
- d) The Accreditation Committee meetings typically take place between 1pm – 4pm on the day of a meeting. This can mean a conflict with other duties.
- e) The committee's work does require members to read considerable amounts of material prior to meeting. A typical estimate would be that three- or four-hours' preparation time for each meeting is required.
- f) The student member is expected to attend all Accreditation Committee meetings, except in any extenuating circumstances that will prevent this.

If you are interested, please write a short expression of interest outlining why you would be suitable for the position, along with your CV and return to Lisa Adkins lisa.adkins@the-bac.org by 18 June 2021.

Please do not hesitate to contact the Accreditation Assistant sameul.haque@the-bac.org to arrange an informal conversation if you think this would be helpful.

Personal data: CVs will be circulated to all those involved in our recruitment process and therefore all personal contact details should be removed and sent as an additional document for our administrator. We will only retain your personal information for as long as necessary to fulfil the vacancy you have applied for.

About BAC

For over 30 years, BAC have been responsible for setting standards within the independent further and higher education sector. We provide the leading mark of educational quality in the sector, providing reassurance and transparency to students. BAC accreditation is held by hundreds of colleges and training providers in the UK and overseas and our charitable status ensures our commitment to raise the standards and the quality of education across the globe.



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