BRITISH ACCREDITATION COUNCIL INSPECTION REPORT

Short Course Provider (SCP) Full Inspection

o	PRGANISATION:	Young Film Academy					
А	DDRESS:	24 Fitzroy Square London W1T 6EP					
н	IEAD OF ORGANISATION:	Mr James Walker					
D	PATE OF INSPECTION:	15-16 August 2017					
A	CCREDITATION STATUS A	T INSPECTION: Candidacy Accreditation					
DECISION ON ACCREDITATION:							
•	Accreditation awarded	for the full four-year period.					
	Decision on accreditation	on deferred.					
	Award of accreditation	refused.					

Date: 19 October 2017

1. Background to the organisation

Young Film Academy (YFA/the Academy) provides practical film making education to participants, who are aged between 6 and 17. It is part of the Magma Group and is a sister company to Magma Pictures, which is an independent film production company, based in London. This partnership offers YFA access to resources such as facilitators and equipment. YFA is also a member of the British Film Industry (BFI) Film Academy network.

YFA promotes film making as a creative team sport, which facilitates its participants with team working, learning to collaborate, taking responsibility, making new friends and learning important digital skills. It also helps them to build confidence and to pursue their career in filmmaking or acting.

YFA runs practical filmmaking programmes in over 100 primary and secondary schools across the United Kingdom (UK). They are run on school campuses and accommodate between 15 to 100 participants. Some of the programmes are used as enrichment activities at Arts Festival events and for teacher training inset days.

YFA's headquarters and administrative offices are located in Central London. Training rooms, for course delivery, are leased from Saint Catherine's School in Guildford, which also offers residential accommodation for the participants for the duration of their course.

2. Brief description of the current provision

At the time of the inspection, the Academy was offering a two-week summer camp at Saint Catherine's School in Guildford. It is designed for participants who are aged between 12 and 17. It is intended to be a creative event, through which participants will be able to develop practical skills in filmmaking and acting.

The focus of the summer camp is a hands on approach to filmmaking so that, as a result the participants can complete and screen their own films.

There is an equal balance between male and female participants and the large majority are from the UK. They have chosen to attend the Summer School based on the information, advice and guidance they received prior to enrolment. The participants have accessed this information through access to course advisors, an informative website, a prospectus and open days.

3. Inspection process

The inspection was undertaken over a day and a half by one inspector. It took place at Saint Catherine' School in Guildford. Several lessons were observed. The inspector scrutinised a wide range of documentation. The inspector held meetings with participants and staff. The managers co-operated very well with the inspector and provided all relevant documentation.

PART B - JUDGEMENT AND EVIDENCE

The following judgements and comments are based upon evidence seen by the inspector(s) during the inspection and from documentation provided by the provider.

INSPECTION AREA - MANAGEMENT, STAFFING AND ADMINISTRATION

1.	The provider is effectively managed	
1.1	The management structure is clearly defined, documented and understood, including the role and extent of authority of any owners, trustees or governing body.	• Yes No
1.2	The head of the provider and other senior managers are suitably qualified and experienced, understand their specific responsibilities and are effective in carrying them out.	• Yes No
1.3	There are clear channels of communication between the management and staff and those working at the delivery venue/s.	• Yes No
	This standard is judged to be: Met Partially Met Not Met	
Comme	ents —	
The sur	mmer camp is very well organised and managed effectively by the senior managers, who are enced.	suitably qualified and
	ar that the managers are proactive and innovative in ensuring that all staff understand their sevidenced by the detailed staff meetings and developmental reviews.	pecific responsibilities.
2.	The administration of the provider is effective	
2.1	Administrators are suitably qualified or experienced and understand their specific responsibilities and duties.	• Yes No
2.2	The size of the administrative team is sufficient to ensure the effective day-to-day running of the provider.	● Yes ○ No
2.3	The administrative support available to the management is clearly defined, documented and understood.	• Yes No
2.4	Policies, procedures and systems are well documented and effectively disseminated across the provider.	• Yes \cap No
2.5	Data collection and collation systems are effective.	● Yes ○ No
2.6	Administrative offices are adequate in size and resources for the effective administration of the provider.	• Yes No
	This standard is judged to be: Met Partially Met Not Met	
Comme	ents ————————————————————————————————————	
Admini	strators and the administrative support team are experienced and are fully aware of the police	cies and processes of

Administrators and the administrative support team are experienced and are fully aware of the policies and processes of managing and delivering an efficient summer camp. They are flexible and effective in responding speedily to challenges arising on a day-to-day basis.

Э.	The provider employs appropriate managerial and administrative starr		
3.1	There are appropriate policies and effective procedures for the recruitment and continuing employment of suitably qualified and experienced staff.	• Yes \bigcirc No	
3.2	Experience and qualifications claimed are verified before employment.	• Yes No	
3.3	There is an effective system for regularly reviewing the performance of staff.	• Yes No	
	This standard is judged to be: Met Partially Met Not Met		
Comm	ents —		
Appro	priate checks on staff have been carried out prior to appointment.		
them	performance is reviewed daily during the summer camp. Appropriate support is provided by notion to carry out their roles effectively. The success of the summer camp is largely due to the recrusers of the personnel.	-	
4.	Publicity material, both printed and electronic, gives a comprehensive, up-to-date and accurate description of the provider and its programmes		
4.1	Text and images provide an accurate depiction of the provider's location, premises, facilities and the range and nature of resources and services offered.	● Yes ○ No	
4.2	Information on the courses available is comprehensive, accurate and up to date.	Yes No	
	This standard is judged to be: Met Partially Met Not Met		
The Ad	The provider takes reasonable care to recruit and enrol suitable participants for its courses		
5.1	Entry requirements for each course, including those relating to language ability, are set at an appropriate level and clearly stated in the course descriptions seen by prospective participants.	• Yes \bigcirc No	○ NA
5.2	A formal application process ensures that participants meet the entry requirements and any claimed qualifications are verified.	• Yes No	○ NA
5.3	The provider replies to all application enquiries promptly and appropriately and briefs all stakeholders properly on the nature and requirements of its programmes.	Yes No	○ NA
5.4	Any overseas recruitment agents are properly selected, briefed, monitored and evaluated.	• Yes No	○ NA
	This standard is judged to be: Met Partially Met Not Met		
Comm	ents		
Entry	requirements are clear and well communicated.		
All end	quiries are dealt with promptly.		
Enroln	nent procedures are straightforward and clear.		

6.	There is an appropriate policy on participant attendance and effective procedures and systems to enforce it					
6.1	There is a clear and published policy on participant attendance and punctuality.	•	Yes	0	No	
6.2	Accurate and secure records of attendance and punctuality at each session are kept for all participants, collated centrally and reviewed.	•	Yes	0	No	○ NA
6.3	Participant absences are followed up promptly and appropriate action taken.	•	Yes	0	No	
	This standard is judged to be: Met Partially Met Not Met					
Comm	ents ————————————————————————————————————					
	tendance is required during the camp. Registers are taken three times daily with any absence Site Manager.	s fo	llow	ed u	p pr	omptly
The sy	stem for monitoring participants is regular and robust with a systematic and supportive appro	oacł	n to a	itte	ndar	ice.
7.	The provider regularly obtains and records feedback from participants and other stakeholders and takes appropriate action where necessary					
7.1	The provider has effective mechanisms for obtaining feedback from participants and other stakeholders (such as staff, partner providers and employers) on all aspects of the provider's provision, including formal participant representation where appropriate.	•	Yes	0	No	
7.2	Feedback is obtained, recorded and analysed on a regular basis.	•	Yes	C	No	
7.3	The feedback is reviewed by management and action is taken where necessary.	•	Yes	0	No	
7.4	There is a mechanism for reporting on the provider's response to the feedback to the participant body.	•	Yes	0	No	
	This standard is judged to be: Met Partially Met Not Met					
Comm	ents ————————————————————————————————————					
	eedback is obtained on a daily basis. Formal feedback on all aspects of the provision is obtained er camp.	ed at	t the	end	t fo t	the
The Ad	cademy uses this feedback effectively to manage and improve their provision.					
8.	The provider has effective systems to review its own standards and assess its own performance with a view to continuing improvement					
8.1	There are effective systems for monitoring and periodically reviewing all aspects of the provider's performance.	•	Yes	С	No	
8.2	Reports are compiled which present the results of the provider's reviews and incorporate action plans.	•	Yes	С	No	
8.3	Action plans are implemented and regularly reviewed.	•	Yes	0	No	
	This standard is judged to be: Met Partially Met Not Met					
Comm	ents					
Partici	pants, sponsors and other users are involved in the Academy's performance review and their into account.	vie	ws a	e e	ffect	ively
Mana	gers have accurate achievement data and analyse and use it effectively to review all aspects o	of pe	rfor	man	ıce	

INSPECTION AREA - TEACHING, LEARNING AND ASSESSMENT

9.	Programme management is effective			
9.1	There is a suitably qualified and experienced programme manager or management team with responsibility for teaching, learning and assessment and the management of the body of trainers.	• Yes	○ No	○ NA
9.2	Classes are timetabled and rooms allocated appropriately for the courses offered.	Yes	○ No	○ NA
9.3	The allocation of trainers to classes provides for a consistent learning experience and delivery is monitored to ensure consistency.	Yes	○ No	○ NA
9.4	There is an appropriate policy and effective procedures for the acquisition of teaching and learning resources.	Yes	O No	○ NA
	This standard is judged to be: Met Partially Met Not Met			
Comme	ents ————————————————————————————————————			
The alloparticip	ocation of suitably qualified staff to sessions provides for an enjoyable and enhanced learning pants.	g experi	ence for	the
Learnir	ng activities are planned well, inspire participants and fully meet their needs			
10.	The courses are planned and delivered in ways that enable participants to succeed			
10.1	Courses are designed and delivered in ways that allow participants to develop the knowledge and skills which will be required for final examinations or assessments or which meet stakeholders' requirements.	• Yes	O No	○ NA
10.2	Lessons and assessments maintain an appropriate focus on any assessment objectives or statement of learning outcomes established by the awarding body.	O Yes	○ No	NA
10.3	Formative assessments appropriately reflect the nature and standards of summative examinations.	○ Yes	○ No	● NA
10.4	Participants are encouraged and enabled to develop independent learning skills.	Yes	○ No	○ NA
10.5	The academic backgrounds and particular needs of participants are taken into account in the classroom delivery of the course.	Yes	○ No	
	This standard is judged to be: Met Partially Met Not Met			
Comme	ants			
	ciito			

Assessment is ongoing with set tasks and activities that are based on participants' needs and capabilities.

As a result of course design and delivery, the vast majority of participants make good progress.

11.	Trainers are suitable for the courses to which they are allocated and effective in delivering them				
11.1	Trainers are appropriately qualified and experienced.	• Ye	es () No	
11.2	Trainers have a level of subject knowledge, pedagogic and communicative skill which allows them to deliver the content of courses effectively.	Ye	es (ON C	
11.3	The appraisal procedures for trainers incorporate regular classroom observation.	● Ye	es () No	
11.4	Trainers are supported in their continuing professional development and enabled to develop further pedagogic techniques to enhance the learning of participants.	• Ye	es () No	
11.5	Trainers respond to different learning needs of participants where appropriate, taking various learning styles into account in their planning and delivery of lessons.	• Ye	es () No	
11.6	Trainers employ effective strategies to involve all participants in active participation and to check their understanding of concepts and course content.	• Ye	es () No	
	This standard is judged to be: Met Partially Met Not Met				
Commo	ents ————————————————————————————————————				
	ng staff are experienced and skilled in the use of activities in sessions to motivate and engage ver their age, ability or cultural background.	all pa	rtici	pants,	
	ill and experience of the trainers enable them to set challenging tasks and activities based on participants' needs and capabilities.	an acc	urat	te assess	sment
12.	The provider provides participants and trainers with access to appropriate resources and materials for study				
	This standard is judged to be: Met Partially Met Not Met				
Commo	ents ————————————————————————————————————				
Excelle	ent specialist and adapted resources are used safely and effectively.				
Good ι	use is made of resources to motivate, support and promote learning.				

13.	progress, which are effectively manitored						
12.1	progress, which are effectively monitored Feedback is given to individual participants tailored to meet their specific needs and		.,				
15.1	constructive in its nature and delivery.	(•)	Yes	0	No		
13 2	Courses are planned to include a schedule of assessments, the procedures and criteria for	_	Yes		No		NΙΛ
	which are available in writing and in advance to participants and trainers.		165		INO		INA
	Assessment outcomes are monitored to enable the identification of participants who are not making satisfactory progress and prompt intervention where appropriate.	•	Yes	0	No	0	NA
	Participants are made aware of how their progress relates to their targeted level of achievement.	•	Yes	0	No	0	NA
	Additional support or advice on alternative courses is provided to participants who are judged not to be making sufficient progress to succeed.	•	Yes	0	No	0	NA
13.6	Participants have appropriate access to trainers outside class time.	•	Yes	0	No	0	NA
	This standard is judged to be: Met Partially Met Not Met						
Comm	ents ————————————————————————————————————						
	pants are enabled to make suitable progress during sessions. They are helped to understand ssing and what they need to do in order to improve on a daily basis.	how	wel	l the	ey ar	e	
Constr	uctive feedback is of high quality and provide excellent guidance to enable participants to kn	ow I	how	to ir	npro	ove.	
14.	The provider offers courses leading to accredited awards granted by recognised awarding bodies wherever appropriate						
	This standard is judged to be:						
	This standard is judged to be. Since						
15.	There is a clear rationale for courses leading to unaccredited or internal awards						
15.1	There is a clear statement of the level claimed relative to the NQF/QCF and evidence that participants who receive the award meet the stated requirements for that level.	0	Yes	0	No	0	NA
	There is evidence of the extent to which the awards are accepted for the purposes of employment or further study.	0	Yes	0	No	0	NA
15.3	External moderators are involved in the assessment process where appropriate.	0	Yes	\circ	No	0	NA
	This standard is judged to be:						
Comm	ents ————————————————————————————————————						

16.	There are satisfactory procedures for the administration of examinations and other means of assessment			
16.1	The provider complies with the requirements of the relevant awarding bodies in terms of examination security and administration where appropriate.	○ Yes	○ No	○ NA
16.2	For internal assessments and awards, there are effective systems in place for examination security and administration, and clear procedures for participants to appeal against their marks.	○ Yes	○ No	○ NA
	This standard is judged to be: O Met O Partially Met O Not Met NA			
Comm	ents ————————————————————————————————————			
INSP	ECTION AREA - PARTICIPANT WELFARE			
17.	Participants receive pastoral support appropriate to their age, background and			
	circumstances			
17.1	There is at least one named staff member responsible for participant welfare who is suitably trained, accessible to all participants and available to provide advice.	Yes	○ No	○ NA
17.2	Participants receive appropriate advice before the start of the programme.	Yes	O No	
17.3	Participants receive an appropriate induction and relevant information at the start of the programme.	Yes	○ No	
17.4	Participants are issued with a contact number for out-of-hours and emergency support.	Yes	○ No	○ NA
17.5	The provider has policies in place to avoid discrimination and a published procedure for dealing with any abusive behaviour.	• Yes	○ No	
17.6	Effective safeguarding arrangements are in place and are regularly reviewed to keep all participants safe.	Yes	○ No	○ NA
17.7	Effective arrangements are in place to protect participants from the risks associated with	Yes	○ No	
	radicalisation and extremism.			
	This standard is judged to be: Met Partially Met Not Met			
Comm	ents ————————————————————————————————————			
	-site manager is responsible for pastoral support. Support for participants is excellent with $\mathfrak g$ ed at the start of the programme.	ood advi	ice and g	guidance
Partici	pants receive a comprehensive induction which enables them to settle into their study quickl	у.		
carried	arding arrangements are good and reviewed daily during the summer camp. All appropriate solutions are appropriately recorded. The lead on safeguarding is trained to the appropriate letaff. However not all the other staff have been formally trained.			
Partici	pants report that the Academy is providing them with a very safe and comfortable environme	ent.		

18.	International participants are provided with specific advice and assistance			
18.1	International participants receive appropriate advice before their arrival on travelling to and staying in the UK.	Yes	○ No	
18.2	International participants receive an appropriate induction upon arrival covering issues specific to the local area.	Yes	○ No	
18.3	Information and advice specific to international participants continues to be available throughout the course of study.	Yes	○ No	
18.4	Provision of support takes into account cultural and religious considerations. Where possible, participants have access to speakers of their own first language.	Yes	○ No	
	This standard is judged to be: Met Partially Met Not Met NA			
quickly	vice, guidance and support for international participants is excellent. This enables them to set and to make informed choices about their progression.	ttle into	their course	
19.	The fair treatment of participants is ensured			
19.1	Participants apply for and are enrolled on courses under fair and transparent contractual terms and conditions.	Yes	○ No	
19.2	Participants have access to a fair complaints procedure of which they are informed in writing at the start of the course.	Yes	○ No	
	This standard is judged to be: Met Partially Met Not Met			
Comm	ents ————————————————————————————————————			
·	ticipants at the summer camp are fully aware of the programme on offer prior to enrolment.			
All par	ticipants are aware of the complaints procedure.			

20.	Where residential accommodation is offered, it is fit for purpose, well maintained and appropriately supervised						
20.1	Any residential accommodation is clean, safe and of a standard which is adequate to the needs of participants.	•	Yes	0	No		
20.2	Any residential accommodation is open to inspection by the appropriate authorities, including Ofsted where participants under 18 are accommodated.	•	Yes	0	No	0	NA
20.3	Clear rules and fire, health and safety procedures are in place, with appropriate precautions taken for security of participants and their property.	•	Yes	0	No		
20.4	A level of supervision is provided appropriate to the needs of participants.	•	Yes	0	No		
20.5	Separate accommodation blocks are provided for participants under 18.	•	Yes	0	No	0	NA
	This standard is judged to be: Met Partially Met Not Met NA						
Comme	ents ————————————————————————————————————						
_	ements for accommodation at Saint Catherine's School are appropriately managed and regist ational standards.	ere	d in	acco	ordai	nce	
All staf	f members, including managers, are resident during the summer camp and available 24 hours	s a c	day.				
Particip camp.	pants speak highly of their accommodation and confirm that it plays a valuable part in their or	vera	all ex	peri	ience	e in	the
All nec	essary risk assessments are in place and very clearly outlined and adhered to by all staff mem	ber	s. St	aff a	ire a	war	e of
the app	propriate arrangements for safeguarding, which are effectively implemented.						
21.	Where home-stay accommodation is organised, the welfare of participants is ensured and						
	the provider's relationship with hosts is properly managed						
21.1	Due care is taken in selecting home-stay accommodation which both provides a safe and comfortable living environment for participants and is appropriately located for travel to the provider and back.	0	Yes	0	No		
21.2	Any home-stay accommodation is inspected before participants are placed and is subject to	$\overline{\bigcirc}$	Yes	\circ	No		
	regular re-inspection by a responsible representative or agent of the provider.						
21.3	The provider has appropriate contracts in place with any hosts, clearly setting out the rules, terms and conditions of the provision.	0	Yes	0	No		
21.4	Appropriate advice and support is given to both hosts and participants before and during the placement.	0	Yes	0	No		
21.5	Clear monitoring procedures are in place with opportunities for participant feedback and prompt action taken in the event of problems.	0	Yes	0	No		
	This standard is judged to be:						
Comme	ents ————————————————————————————————————						

22.	The provider provides an appropriate social programme for participants and information on leisure activities in the area	
22.1	Participants are provided with appropriate information on opportunities for participation at events and other leisure activities which may be of interest.	• Yes No
22.2	The social programme is responsive to the needs and wishes of participants.	Yes No NA
22.3	Any activities within the social programme have been chosen with consideration for their affordability by the majority of participants.	Yes No NA
22.4	Any activities organised by the provider are supervised by a responsible representative with suitable qualifications and experience.	• Yes O No O NA
	This standard is judged to be: Met Partially Met Not Met NA	
Commo	ents ————————————————————————————————————	
which	and enrichment activities are of a very high quality. Some are specific to filmmaking and othe are chosen by the participants for their personal enjoyment. As a result, there is a very good oble activities available to participants which enhances their learning.	
INSP	ECTION AREA - PREMISES AND FACILITIES	
23.	The provider has secure possession of and access to its premises	
23.1	The provider has secure tenure on its premises.	• Yes O No O NA
23.2	Where required, the provider has access to suitable external premises for training purposes of a temporary or occasional nature.	• Yes O No O NA
	This standard is judged to be: Met Partially Met Not Met	
Commo	ents ————————————————————————————————————	
The su	mmer camp is held in premises rented by YFA from Saint Catherine's School in Guildford.	

24.	The premises provide a safe, secure and clean environment for participants and staff						
24.1	Access to the premises is appropriately restricted and secured.	•	Yes	О	No		
24.2	The premises are maintained in an adequate state of repair, decoration and cleanliness.	•	Yes	0	No		
24.3	There are specific safety rules in areas of particular hazard (e.g. science laboratories), made readily available to participants, staff and visitors.	0	Yes	0	No	•	NA
24.4	General guidance on health and safety is made available to participants, staff and visitors.	•	Yes	0	No		
24.5	There is adequate signage inside and outside of the premises and notice boards for the display of general information.	•	Yes	0	No		
24.6	There is adequate circulation space for the number of participants and staff accommodated, and a suitable area in which to receive visitors.	•	Yes	0	No		
24.7	There are toilet facilities of an appropriate number and level of cleanliness.	•	Yes	0	No		
24.8	There is adequate heating and ventilation in all rooms.	•	Yes	0	No		
	This standard is judged to be: Met Partially Met Not Met						
Comm	ents ————————————————————————————————————						
ground	herine's School is a private boarding school. The premises provide a safe learning environme ds are very well maintained and secured. They are of very high quality with effective arranged and safety of staff and participants.					-	
Partici	pants regard the safety and security of the learning environment as good.						
25.	Training rooms and other learning areas are appropriate for the courses offered						
25.1	Training rooms and other learning areas provide adequate accommodation in size and number for the classes allocated to them.	•	Yes	0	No		
25.2	Training rooms and any specialised learning areas (e.g. laboratories, workshops, studios) are equipped to a level which allows for the effective delivery of each course.	0	Yes	0	No	•	NA
25.3	There are facilities suitable for conducting the assessments required on each course.	•	Yes	0	No	0	NA
	This standard is judged to be: Met Partially Met Not Met						
Comm	ents ————————————————————————————————————						
Trainin	g rooms and facilities are of a very high standard, which enhances student learning.						

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26.	There are appropriate additional facilities for participants and staff					
26.1	Participants have access to sufficient space and suitable facilities for private study, including library and IT resources.	•	Yes	0	No	○ NA
26.2	Trainers have access to sufficient personal space for preparing lessons, marking work and relaxation.	•	Yes	0	No	○ NA
26.3	Participants and staff have access to space and facilities suitable for relaxation and the consumption of food and drink where appropriate.	•	Yes	O	No	O NA
26.4	Participants and staff have access to storage for personal possessions where appropriate.	•	Yes	О	No	○ NA
26.5	There are individual offices or rooms in which trainers and senior management can hold private meetings and a room of sufficient size to hold staff meetings.	•	Yes	0	No	
	This standard is judged to be: Met Partially Met Not Met					
Comm	ents ————————————————————————————————————					
	onal facilities for relaxation and for extra-curricular activities are adequate with suitable furnit und insulation.	ure	, hea	ating	g, ligl	nting
СОМ	PLIANCE WITH STATUTORY REQUIREMENTS					
Declaration of compliance has been signed and dated.					No	

PART C - SUMMARY OF STRENGTHS AND ACTION POINTS

Numbering of action points aligns with that of the minimum standards

Well qualified and experienced senior managers.			
Experienced staff, who have been with the Academy for more th	an two years.		
Actions required	Priority H/M/L		
None	☐ High ☐ Medium ☐ Low		
TEACHING, LEARNING AND ASSESSMENT			
Provider's strengths			
Teaching, learning and assessment are of high quality. As a resuldesired learning outcome by the end of the summer camp.	t, participants make good progress and achieve their		
Actions required	Priority H/M/L		
None	○ High ○ Medium ○ Low		
PARTICIPANT WELFARE			
Provider's strengths			
Excellent oversight and co-ordination of the welfare of participal			
Execute oversight and to orallation or the wehate of participal	nts is provided by all staff.		
Actions required	Priority H/M/L		
Actions required	Priority H/M/L		
Actions required None	Priority H/M/L		
Actions required None PREMISES AND FACILITIES	Priority H/M/L High Medium Low		
Actions required None PREMISES AND FACILITIES Provider's strengths	Priority H/M/L High Medium Low		
Actions required None PREMISES AND FACILITIES Provider's strengths Arrangements at Saint Catherine's School are highly effective in a	Priority H/M/L		
Actions required None PREMISES AND FACILITIES Provider's strengths Arrangements at Saint Catherine's School are highly effective in a company of the com	Priority H/M/L High Medium Low ensuring the health and safety of participants and staff. Priority H/M/L		

COMPLIANCE WITH STATUTORY REQUIREMENTS									